

Allen Jay Elementary

Meeting Minutes

Meeting Date: 04/12/2022 - 2:35pm

Title: SIT 04.12.22 VM

Location: Microsoft Teams

I. Attendance

Team Members:

Courtney Cornelison , Milay Alvarez-Vergara, Michelle Atchison, Maya Bell, Kelsey Brand, Cecilia Castillo, Kimberly Evans, Carla Flores-Ballesteros, Teresa Goodwin, Janet Holland, Allan Johnson, Cecil Lake, Wendi Patterson, Samantha Rinehart, Nicole Salter, Avery Steele, Pa Vue, Casey Walck

Guests: Alicia Sameuls, Crystal Adkins-Pennix, King Intahong

II. Celebrate recent successes

- Mrs. Evans pre-K project got funded.
- We surprised Mrs. Bell really good today for AP Week Treat.
- Spring Break is almost here.
- Mrs. Holland got a new car.
- Multicultural Night was a huge success.
- Soccer Teams are doing really great.
- All AJE TEAMS are undefeated except for one. (3 out of 4 teams)

III. Review and respond to coaching comments

IV. Approval of last meeting's minutes

Cornelison made the motion first and Atchison second it.

V. Old Business

PreK is doing a Drive-Thru graduation on the approved date.

FAM-S - this will be discussed in the May 10th Leadership Meeting.

VI. Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

VII. Other Business

Action Taken:

Allotments: 2022-2023

- PreK - Same (we need to hire a TA for PreK - Hinson resigned)

- Kinder - 5 positions (3 DL, 2 Traditional)
- 1st - 5 positions (3 DL, 2 Traditional)
- 2nd - 5 positions (3 DL, 2 Traditional)
- 3rd - 5 positions (3 DL, 2 Traditional)
- 4th - 5 positions (3 DL, 2 Traditional)
- 5th - 3 positions
- EC - 2 teachers and one EC-Assistant
- Part Time Data Manager
- FT Counselor
- FT Social Worker
- FT Media Specialists, Art, Music, Technology (purchased with Title 1 money), CIS, CFs-2 (1- DL & 1- Traditional)
- Teacher Assistants - 7

We will have some shifting for next year.

- Some people are trying to transfer to our school.
- It is the plan to let everyone know their placement for next school year by May 2022.
- We will wait until after the transfer period to tell placements which ends on 4/29.
- Schools have a max number of teachers who can transfer. It goes by the number of students at that school to be able to transfer.
- 4th Grade Urdu has been offered a new position.

4th Grade - Students:

- We are losing 18 students to AJP

Title 1 Funds:

- 3 title 1 positions we have are Johnson, Castro and half for Garner.
- This title 1 - money distribution is due April 29th.
- The hope would be get an interventionist and we could possibly get some title 3 funding if they speak dual languages. If we cannot get the other funds we can keep the position as a part time position. - Everyone is in agreement for this position.
- A data day for each quarter to pay for subs next year. - Everyone is in agreement for data day.
- If they don't allow us to purchase a position what else could we do with this money?
- We get ADM money cause it more flexible based on how much students we get. However the Title 1 Funds are more focused and must get approved before we can use it.

Choice 1 - Half Day TA and Data Days

Choice 2 - All the other positions we had and use all this money for data days and if there is any left we use it for technology. (Technology can encompass anything.)

Holland - Motioned and Cornelison - Seconded. All were in favor.

Calendar Updates:

N/A

Action Taken:

Next Meeting:

- April 26th (online)2:35-3:00

Food for Thought:

- Are we doing PreK and 5th Graduation Pictures?
- Samuels wondered if if we deploy international teachers can someone from the administrative group be used as a mentor for this person.
- Remind them to check them to look at dojo announcements and messages more often.
- Expectations Letters
- Scenario and show during lunch for appropriate behaviors.
- A lot kids are asking for water cups since the weather is getting hotter. Please remember no disposable water bottles they will not be able to refill them. There are too many spills.
- We might be able to partner with parents and get some disposable cups for scholars who are thirsty.
- Mr. Johnson needs some people to help with the details on STEAM NIGHT. We will need to get some things in place. He will need assistance in identifying staff responsibilities. (April 26th - after Leadership) Science or arts minded Johnson will reach out to you.

VIII. Next Meeting

Date: 04/26/2022

Time: 2:35pm

Title: SIT 04.26.22 VM

Location: Teams

IX. Adjourn

3:38pm